

Video Request Form



All video request time-lines will be determined based on project detail, need and availability. Requests should be submitted at least **4 weeks** in advance of due date. All videos request will be approved by pastoral staff.

Name

Date

Phone

E-Mail

Video Information

What ministry is this video for?

Who is the leader of your ministry?

Make sure your ministry leader has approved your request before you submit it. Ministry leaders should be aware of all requests being submitted for their ministry.

What is your preferred completion date?

What type of video is this?
 Promo Testimony
 Resource Other

If other please describe your request.

What would you like to achieve with this video?

Please provide a description of the content or storyline for this video. Be as detailed as possible.

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Where would this video be shown?

Ex. Worship Services
Online
Ministry Gatherings
Sunday School
Trainings

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Are there any videos that you have seen that you are trying to emulate? If video were seen online please email the link.

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Questions or Comments?

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Please email any video content needed for the project to chris@fumcardmore.com or bring content on memory device that can be left with the video production team. Video content may include but is not limited to online video clips, music, pictures and videos. Note that some clips may be copy right protected and no available for First United Methodist Church of Ardmore to use.